**4.3.e Final Portfolio Contents and Checklist**

Education Department

Hanover College

January, 2013

**Directions**: Please check each item (√) as you prepare the final portfolio. Indicate where these artifacts (C through J) can be found in your portfolio in the right-hand column. Place this signed checklist at the front of the portfolio for the scorer.

**Required for Scoring:**

|  |  |  |
| --- | --- | --- |
| **√** | **Requirement** | **INTASC Principle Number/Location in the Portfolio** |
|  | 1. At least one and no more than two artifacts and one rationale for each of ten INTASC principles | XXXXXXXXXXXXXXXXXXXXX |
|  | 1. No duplication of one lesson or unit plan across INTASC principles | XXXXXXXXXXXXXXXXXXXXX |
|  | 1. At least one example of a student assessment that was designed, scored, and analyzed by the teacher candidate. Include examples of student work (poor, average, exemplary) for this assessment |  |
|  | **Requirements below MUST BE FROM YOUR STUDENT TEACHING EXPERIENCE and can be a part of one student teaching lesson or unit plan and therefore located in one particular principle:** | XXXXXXXXXXXXXXXXXXXXXX |
|  | 1. At least one artifact from the required brief urban student teaching experience (other artifacts will count for those student teaching in an urban setting) |  |
|  | 1. Analysis of student learning |  |
|  | 1. Example of adapting/accommodating students with special needs |  |
|  | 1. Documentation of measurement issues (reliability, validity, bias) 2. Would you make adjustments in the assessment? 3. Did the assessment result in consistent student response (reliable) or would a student’s response be different each time the assessment is given? 4. Did the assessment result in evidence of what was taught and learned? (valid) |  |
|  | 1. Response to feedback received from mentor teacher and/or supervisor |  |
|  | 1. **Optional 20 minute videotape or DVD and analysis** |  |

**Candidate Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Portfolio Content Recommended for Interviews and Reviews by Future Employees**

* Resume’
* Letters of recommendation
* Teaching evaluations
* State required test scores
* Philosophy of teaching
* Student teaching information (description of school community, evaluations, feedback from supervisor/mentor teacher)
* Discipline plan or classroom management philosophy