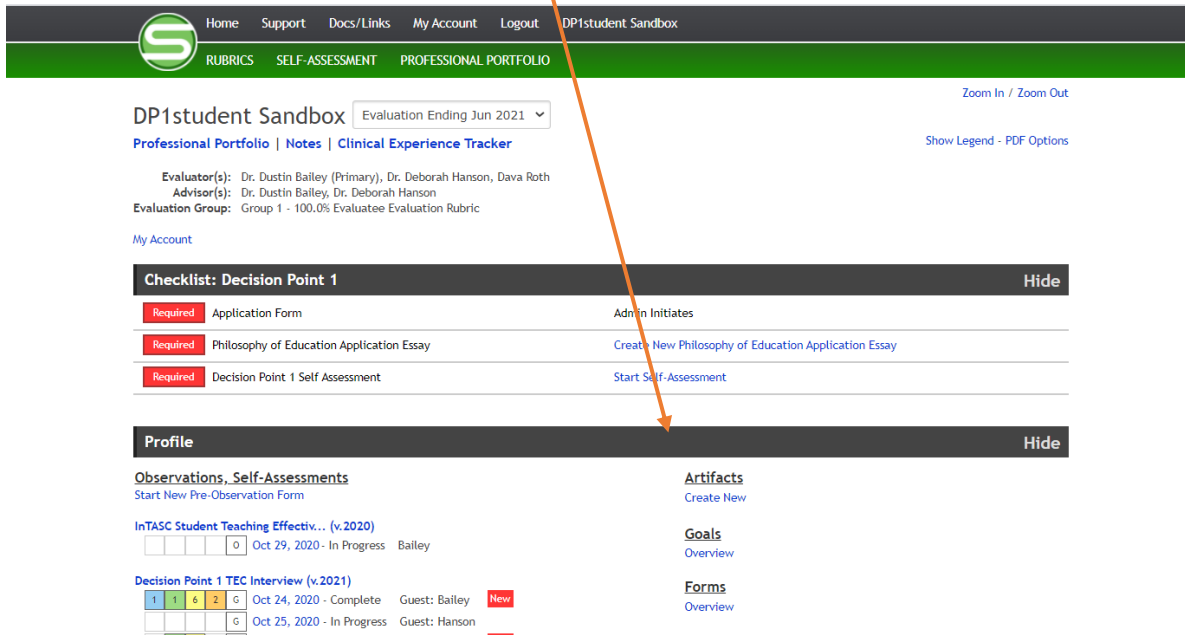


Adding an ARTIFACT

1. Log in to SFS at the correct link <https://edu.sfsd.com>

You must have a paid subscription for the term – go to <https://www.standardforsuccess.com/university-registration-hanover-college/>

2. Go to the **CREATE NEW** link under **ARTIFACTS**



Home Support Docs/Links My Account Logout DP1student Sandbox

RUBRICS SELF-ASSESSMENT PROFESSIONAL PORTFOLIO

DP1student Sandbox Evaluation Ending Jun 2021

Professional Portfolio | Notes | Clinical Experience Tracker

Evaluator(s): Dr. Dustin Bailey (Primary), Dr. Deborah Hanson, Dava Roth
 Advisor(s): Dr. Dustin Bailey, Dr. Deborah Hanson
 Evaluation Group: Group 1 - 100.0% Evaluatee Evaluation Rubric

My Account

Checklist: Decision Point 1 Hide

Required	Application Form	Admin Initiates
Required	Philosophy of Education Application Essay	Create New Philosophy of Education Application Essay
Required	Decision Point 1 Self Assessment	Start Self-Assessment

Profile Hide

Observations, Self-Assessments
 Start New Pre-Observation Form

InTASC Student Teaching Effectiv... (v.2020)
 Oct 29, 2020 - In Progress Bailey

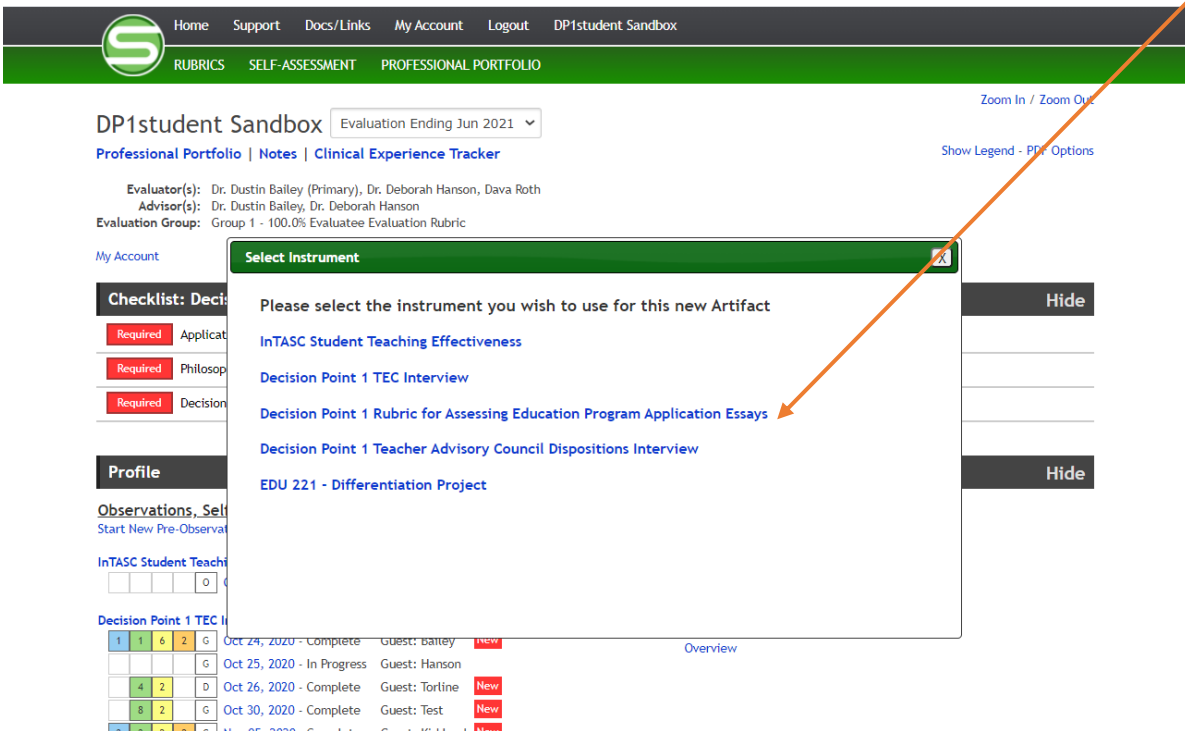
Decision Point 1 TEC Interview (v.2021)
 Oct 24, 2020 - Complete Guest: Bailey **New**
 Oct 25, 2020 - In Progress Guest: Hanson

Artifacts
 Create New

Goals
 Overview

Forms
 Overview

3. Select the appropriate instrument to use with this Artifact which are self-explanatory - in this example, I will choose **DECISION POINT 1 RUBRIC FOR ASSESSING EDUCATION PROGRAM APPLICATION ESSAYS**



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RUBRICS SELF-ASSESSMENT PROFESSIONAL PORTFOLIO

DP1student Sandbox Evaluation Ending Jun 2021

Professional Portfolio | Notes | Clinical Experience Tracker

Evaluator(s): Dr. Dustin Bailey (Primary), Dr. Deborah Hanson, Dava Roth
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 Evaluation Group: Group 1 - 100.0% Evaluatee Evaluation Rubric

My Account

Checklist: Deci Hide

Required	Applicat	
Required	Philosop	
Required	Decision	

Profile Hide

Observations, Sel
 Start New Pre-Observat

InTASC Student Teach
 Oct 29, 2020 - In Progress Bailey

Decision Point 1 TEC I
 Oct 24, 2020 - Complete Guest: bailey **New**
 Oct 25, 2020 - In Progress Guest: Hanson
 Oct 26, 2020 - Complete Guest: Torline **New**
 Oct 30, 2020 - Complete Guest: Test **New**
 Nov 05, 2020 - Complete Guest: Kildred **New**

Select Instrument

Please select the instrument you wish to use for this new Artifact

- InTASC Student Teaching Effectiveness
- Decision Point 1 TEC Interview
- Decision Point 1 Rubric for Assessing Education Program Application Essays
- Decision Point 1 Teacher Advisory Council Dispositions Interview
- EDU 221 - Differentiation Project

Overview

4. In the next step, you should name your Artifact – I named my example “John Doe: Philosophy of Education Essay Artifact” (you will end of with a lot of artifacts in your account as you move through the program). You will also Upload Attachment on this screen.

Sandbox, DP1student - Artifact Editor

Save as Draft Save and Send

Title - 202 characters left
John Doe: Philosophy of Education Essay Artifact

Description

Decision Point 1 Rubric for Assessing Education Program Application Essays (v.2021)

Criteria: (Must score 14/21 points to be accepted with no criteria receiving a zero)

Exceeds Expectations	Meets Expectations	Needs Improvement
Clear introduction of subject, correct citation format, definition of terms used	Missing one or unclear on more than one: introduction, citations, definitions	Missing more than one: citations, definitions
Thesis statement is specific, analytical and has been used to develop a discussion	Thesis statement is fairly specific, analytical, and can be used to develop discussion	Unclear thesis or plot s issue
At least one piece of evidence per body paragraph that strongly supports thesis	One piece of evidence per body paragraph that supports thesis	Few pieces of evidence fully describe evidence
Specific and thorough analysis of each piece of evidence using concrete language	Analysis of each piece of evidence; analysis depth may be somewhat inconsistent but	Inconsistent analysis; u language

Checklist Item

Philosophy of Education Application Essay (Decision Point 1)

N/A In progress Complete

Attachments & Links

Click Here to Switch to Add Links

Description

250 characters

Choose File No file chosen Upload Attachment

5. After you upload the essay as an attachment, you will see a document image below. After that you must click **SAVE and SEND** at the top.

6. You should now see your essay artifact in your ARTIFACTS page. YOU CAN CLICK ON IT TO EDIT.

Sandbox, DP1student Evaluation Ending Jun 2021

Zoom In / Zoom Out

Artifacts Create New Artifact

Artifact and Associated Indicators	History	Latest Comment
John Doe: Philosophy of Education Essay Artifact	Created on Nov 24, 2020 by DP1student Sandbox Sent on Nov 24, 2020 by DP1student Sandbox	

7. Now, an evaluator can be assigned to score the artifact with the chosen rubric.

NOTE: If you choose the wrong rubric you will need to go in SFS and delete the incorrect artifact and Create a New Artifact with the correct rubric.

Congratulations! You have done it! This is the basic way you will add assignments to your SFS account.